

# Easy-to-Use Technology for Every School

Reliable, budget-friendly devices  
that support learning

Ricoh's multi-function printers (MFPs) are designed for education, offering devices that are user-friendly, easy to manage, and built for cost-efficient performance. Whether in classrooms or administrative offices, school staff can handle everyday tasks like printing, scanning and copying with confidence and minimal IT involvement.

Purpose-built for school operations, Ricoh's MFPs help streamline workflows, reduce tech-related interruptions and control printing costs—ensuring your daily learning and administrative needs are met while staying within budget.

## Access & Manage from Anywhere

Ricoh devices give you the ability to stay in control of your print job from anywhere.



**User-friendly control panels** ensure consistent experience across devices, reducing learning curves while allowing teachers and administrators to stay productive.



**Remote access** allows administrators and IT staff to troubleshoot from afar.



Versatile **mobile device access** and printing solutions keep everyone connected.



**Ricoh Always Current Technology** means new workflow tools are just a download away.



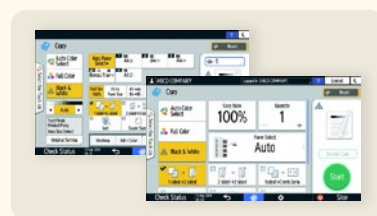


## See Everything with Clarity

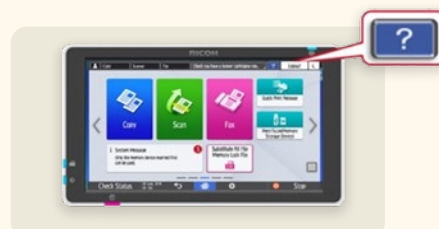
Simple operation starts with the **Smart Operation Panel (SOP)**. With its spacious, tablet-like design, users can easily access all system functions and program jobs quickly, making it ideal for busy school offices and classrooms where staff and teachers need to get tasks done quickly with minimal IT support.



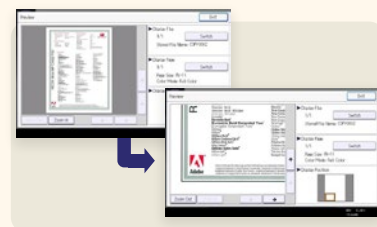
The **Standard View** displays all key features at a glance, while **Full View** improves readability and simplifies operation with enlarged text and buttons—making it accessible for all users.



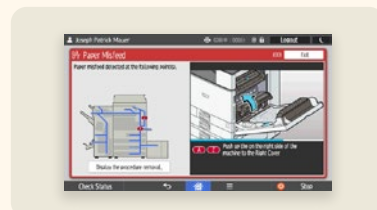
Users can easily self-navigate, read and print pages from the **operator manuals** as well as access the **Ricoh Global Knowledge Base**, right from the SOP.



When retrieving and reprinting files stored in the Document Server, the **File Preview** feature displays full-color thumbnails with a scrolling 3-level zoom to make it easy for users to view before printing or sharing.



In the event of a paper misfeed, the SOP will show users exactly where and how to clear it. Some devices even have internal **LED indicators\*** that further guide users to a specific area that needs attention, minimizing downtime in high-traffic areas like the resource center.



## Scanning Simplified

Ricoh's **Single Pass Document Feeder (SPDF)** technology makes it easy for educators and staff to digitize documents for copying, faxing, sharing, or archiving, with greater speed and reliability.

SPDFs **capture both sides** of two-sided originals in a single pass. There's no need to flip pages which means fewer jams and a faster turnaround time for bulk scanning tasks.

Maintain file integrity for scan-intensive applications with features that detect the proper **Optical Character Recognition (OCR)** scanning direction, remove blank pages, and allow for scanning different-sized originals in the same batch.

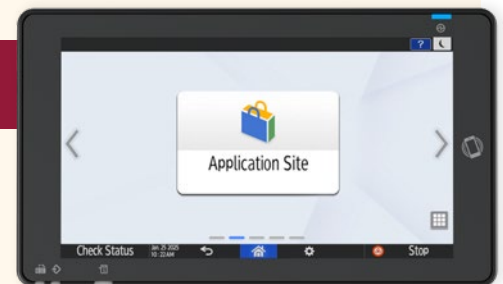
**ID Card Copy** scans both sides of smaller documents such as student or staff IDs, checks, or insurance cards, and puts them on one side of a sheet to save time, simplify admin processes and reduce paper use.



## Ricoh Obsolescence with Adaptability

Ricoh **Always Current Technology** means the latest digital upgrades and new workflow tools are just a tap away.

Ricoh Always Current Technology enhances usability with instant access to the **latest applications and upgrades** when you need them to keep pace with change and new workflows. The SOP will take you to the **Application Site**, Ricoh's online library of tested workflow tools, where you can download and install the app you need right into your MFP to help staff and students work more effectively and more securely.





# A Smart Choice for Your Budget and the Planet – RICOH GreenLine Series

Certified remanufactured MFPs. Cost effective.  
Environmentally responsible. Fully Ricoh.



Ricoh's GreenLine MFPs give schools a practical way to expand access to reliable print technology while staying on budget. These certified remanufactured devices deliver the same trusted performance and support as new models at a lower upfront cost, allowing you to reduce spending without compromising day-to-day operations.

Each GreenLine device is backed by Ricoh's full service and support infrastructure, giving your school access to the same local expertise, maintenance, and fast issue resolution as any new device. This helps minimize disruptions for teachers and staff while supporting your district's broader sustainability goals by extending the life of high-quality equipment and reducing electronic waste.

Remanufactured to rigorous ISO standards and verified through a comprehensive inspection process, GreenLine devices are fully supported and pre-configured for quick deployment in busy school environments. They complement Ricoh's full line-up of new A3 and A4 MFPs, giving you the flexibility to equip classrooms, front offices, and administrative spaces with the right technology—at the right value.



Ricoh was the first manufacturer to have select remanufactured devices certified to ENERGY STAR specification version 4.0.



For more information visit  
[www.ricoh-usa.com/en/industries/k-12](http://www.ricoh-usa.com/en/industries/k-12)  
or contact your Ricoh representative.

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