

Workflows That Work for Legal Teams

The RICOH SD Series helps legal teams stay connected, productive, and focused on supporting clients, counsel, and case preparation.



When case volumes rise, paperwork shouldn't slow legal teams down. The **RICOH SD Series**, integrated with advanced scanning technology, helps law firms and legal departments quickly capture and digitize information, reducing administrative burden and keeping case information moving.

Benefits built into every workflow



Simplify case file processing

Capture contracts, case files, handwritten notes, and other legal documents quickly with automatic deskew, auto-rotation, and blank page removal—at scan speeds up to 200 images per minute.



Protect data and support compliance

Help protect sensitive client and case information with built-in safeguards that support compliance requirements and reduce the risk of unauthorized access or data exposure.



Connect practice areas

Connect information across practice areas and administrative teams by capturing mixed-size documents in a single pass with a straight paper path—reducing manual adjustments and keeping information moving.



Reliable, sustainable performance

Keep workflows moving with reliable performance, energy-efficient operation, and features designed to help reduce waste and environmental impact.

Ready for legal: digitize information quickly, accurately, and efficiently

The three A3 models in the RICOH SD Series—IM C3510SD, IM C4510SD, and IM C6010SD—are color multifunction printers (MFPs) designed to scan mixed-size and non-traditional originals in a single workflow with minimal manual adjustments.

Capture whatever comes through your office



Identification and client documents

Licenses and passports:

Plastic ID cards and passports captured cleanly—no manual cropping

Signed agreements:

Retainer and engagement letters with signatures captured accurately

Checks:

Retainer deposits and payments captured with precision



Case evidence and records

Evidence log:

Chain-of-custody and exhibit lists—dense tables stay crisp and legible

Handwritten testimonies:

Worn or creased witness notes captured clean—deskew fixes the rest

Photographs:

Physical photo evidence captured with auto-size detection and auto-rotation



Filings and property documents

Medical records:

Injury and treatment files scanned clean, even when worn

Legal-size documents:

Full 8.5"x14" filings detected and captured at true size

Deeds and wills:

Notarized estate documents with seals and signatures intact

Lease agreements:

Multi-page leases batch scanned quickly and accurately

Let's talk

With a consultative approach, we work with you to deliver solutions that simplify everyday legal document challenges. Backed by 90 years of innovation and serving over 10,000 law firms, including on-site services to 250 firms, Ricoh is dedicated to helping legal teams stay connected and deliver better client experiences.

Contact us today to speak with a Ricoh expert or [watch a short demo](#).

RICOH
imagine. change.

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