

Workflows That Work for Retail

The RICOH SD Series helps retail teams stay connected, productive, and focused on serving customers faster.

From employee onboarding and vendor management to store operations and customer service, retailers manage a constant flow of information that needs to be captured, secured, and easily accessed. The **RICOH SD Series**, integrated with advanced scanning technology, helps simplify everyday document workflows, reduce administrative burden and keep information moving.

Benefits built into every workflow



Simplify back-office processing

Capture purchase orders, invoices, receipts, and other everyday documents quickly with automatic deskew, auto-rotation, and blank page removal—at scan speeds up to 200 images per minute.



Protect data and support compliance

Help protect sensitive employee, customer, and business information with built-in safeguards that support compliance requirements and reduce the risk of unauthorized access or data exposure.



Connect retail teams

Connect information across stores, back-office teams, and administrative functions by capturing mixed-size documents in a single pass with a straight paper path and minimal manual adjustments.



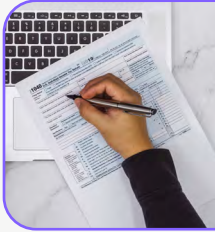
Reliable, sustainable performance

Keep workflows moving with reliable performance, energy-efficient operation, and features designed to help reduce waste and environmental impact.

Ready for retail: digitize information quickly, accurately, and efficiently

The three A3 models in the RICOH SD Series—IM C3510SD, IM C4510SD, and IM C6010SD—are color multifunction printers (MFPs) designed to scan mixed-size and non-traditional originals in a single workflow with minimal manual adjustments.

Capture whatever comes through your office



HR and onboarding documents—captured by HR and store management

New hire application:

Folded intake form—auto-deskew corrects orientation

Signed offer letter:

Handwritten signatures and dates captured accurately

Tax forms (I-9):

Dense compliance data captured crisp and legibly



Vendor documents—processed by procurement, merchandising, and accounts payable

Purchase order:

Multi-line item orders scanned quickly in batches

Vendor invoice:

Thermal paper receipt with jagged edge cleanly captured

Signed vendor agreement:

Crooked original—auto-deskew straightens it instantly



Operations documents—managed by store, warehouse, and supply chain teams

Inventory report:

Dense data and small print captured clearly and accurately

Shipping manifest:

Thick, multi-page papers scanned fast with the 300-sheet SPDF

Delivery receipt:

Small-format document captured with automatic size detection



Customer and sales documents—captured at checkout and customer service across store locations

Sales receipt:

Thermal receipt with faded print and torn edges captured clearly

Customer application:

Checkboxes and handwritten signatures captured accurately

Return/exchange form:

Folded original—auto-rotation corrects orientation



Legal documents—reviewed by legal, compliance, and facilities teams

Store lease agreement:

Legal-size, skewed original straightened automatically

Compliance form:

Regulatory documentation captured with precision

Signed contract:

Multi-page contracts scanned quickly in batches



Let's talk

With a consultative approach, we work with you to deliver solutions that simplify everyday retail document challenges. Backed by 90 years of innovation and serving the top 3 U.S. retailers by market cap, Ricoh is dedicated to helping retailers stay connected and deliver better customer experiences.

Contact us today to speak with a Ricoh expert or **[watch a short demo](#)**.

RICOH
imagine. change.

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