

Shipping information for Ricoh Boulder CEC

Shipping Address and Contact

Ricoh Production Print Solutions

6300 Diagonal Highway, Bldg 2

Boulder, Colorado 80301

Attn: Anthony Sarno

For Large Shipments: Directions to Shipping and Receiving Docks

- Entering “Ricoh Production Print Solutions” into maps usually works better than entering the direct address as maps will sometimes direct you to other buildings on the site.
- Note: The mountains are West.
- When **travelling West on Hwy 52**,
 - Turn south onto Diagonal Highway (Hwy 119).
 - Turn North onto 63rd St.
 - Take a right onto Monarch Rd.
 - Pass the Lexmark sign and then take your next right turn into the Vehicle Control Facility (VCF).
 - The delivery driver will need to park and exit the vehicle to go into the Control Center and receive a badge.
 - Use the badge to proceed to dock 008, where the boxes can be unloaded with Attn: Anthony Sarno in Bldg 2 for delivery.
- When **travelling North on Diagonal Highway (Hwy 119)**,
 - Proceed North onto 63rd St.
 - Turn right onto Monarch Rd.
 - Pass the Lexmark sign and then take your next right turn into the Vehicle Control Facility (VCF).
 - The delivery driver will need to park and exit the vehicle to go into the Control Center and receive a badge.
 - Use the badge to proceed to dock 008, where the boxes can be unloaded with Attn: Anthony Sarno in Bldg 2 for delivery.
- When **travelling South on Diagonal Highway (Hwy 119)**,
 - Turn West onto Monarch Rd.

- Take your fourth left into the Vehicle Control Facility (VCF). If you pass a Lexmark sign, you've gone too far.
- The delivery driver will need to park and exit the vehicle to go into the Control Center and receive a badge.
- Use the badge to proceed to dock 008, where the boxes can be unloaded with Attn: Anthony Sarno in Bldg 2 for delivery.

For Small Deliveries: Directions to the Ricoh Boulder Lobby

- When **travelling West on Mineral Rd (Hwy 52)**,
 - Turn South onto Diagonal Hwy (Hwy 119).
 - Continue North onto 63rd St.
 - Take your first right onto IBM Plant Dr
 - Take the second right onto IBM W Loop Rd.
 - Continue until reaching a stop sign and then take a left.
 - Ricoh will be on your right.
- When **travelling North on Diagonal Highway (Hwy 119)**,
 - Proceed North onto 63rd St.
 - Take your first right onto IBM Plant Dr
 - Take the second right onto IBM W Loop Rd.
 - Continue until reaching a stop sign and then take a left.
 - Ricoh will be on your right.
- When **travelling South on Diagonal Highway (Hwy 119)**,
 - Turn West onto Monarch Rd.
 - Take your third left onto IBM E Loop Rd.
 - Continue until reaching a stop sign and then take a right.
 - Ricoh will be on your right.

Driver Contact and Dock Times

- DOCK 8 Receiving (Freight / Mail)
 - Contact: Rudy Soto: 303-924-7936 OR 720-968-4764
 - Dock Times: Mon – Fri 7:30AM to 1:00PM MST
 - Any deliveries arriving outside of these times will be turned away per the agency that manages the dock. Their number is 303-924-0864.
- Outbound Freight
 - Contact: Daniel Haile Selassie: 720-391-3907
 - Contact: Seth Getlin: 720-430-0510
 - Dock Times: Mon – Fri 7:00AM to 1:00PM MST

- Any deliveries arriving outside of these times will be turned away per the agency that manages the dock. Their number is 303-924-0864.
- Outgoing mail/UPS/FedEx needs to be delivered to the courier area at Dock 8 by 4:30PM MST Mon – Fri.
 - Contact: Rudy Soto: 303-924-7936 OR 720-968-4764