## Meeting Room Services for Business

**RICOH** imagine. change.

**Business Information Solutions** 



## **Does This Sound Like Your Current Situation?**

In the new world of work, your company has increasing numbers of mobile and remote employees. You're constantly challenged to reduce the need for square footage while increasing the amount of flexible meeting space. But how do you get the tools and insight to understand facilities utilization, make workspaces more accessible and manage costs?

## Meet with Ricoh. And optimize space and utilization.

Ricoh Meeting Room Services for Business combines our Professional Services and Managed Services with powerful hardware and software. They help you optimize meeting room preparation with an easy-to-use dashboard that allows you to manage bookings and cancellations from any web browser. Mobile workers can tap an app on their iOS smartphone or tablet. And it all integrates with MS Outlook, Google Calendar and Lotus Notes.

	Your Challenge: Meeting Room Utilization Transparency Our Solution: Understanding how meeting rooms are used on an hourly and daily basis is key to helping you maximize space allocation while minimizing costs. Our sensing technology continuously and accurately measure your workspace.
	Your Challenge: Accessibility to Mobile Workers and Guests Our Solution: Space and resource booking is a critical aspect of effective meeting room management. Ricoh makes it easy for you with software, mobile applications and email integration powered by Condeco that provide a complete solution.
MEETING IN PROGRESS	Your Challenge: Leveraging Expensive Real Estate More Effectively Our Solution: You have to make meeting rooms available to employees, mobile workers and visitors without excessive inventory of costly space. Our combination of services, software and hardware optimizes meeting room utilization.

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